

Setting up your shtender

Your shtender ships flat in one box. Home assembly is simple: the main box goes together with dowels and cam locks using the illustrated card and tools in the box, then follow the steps below for feet, tray, lock and any add-ons.

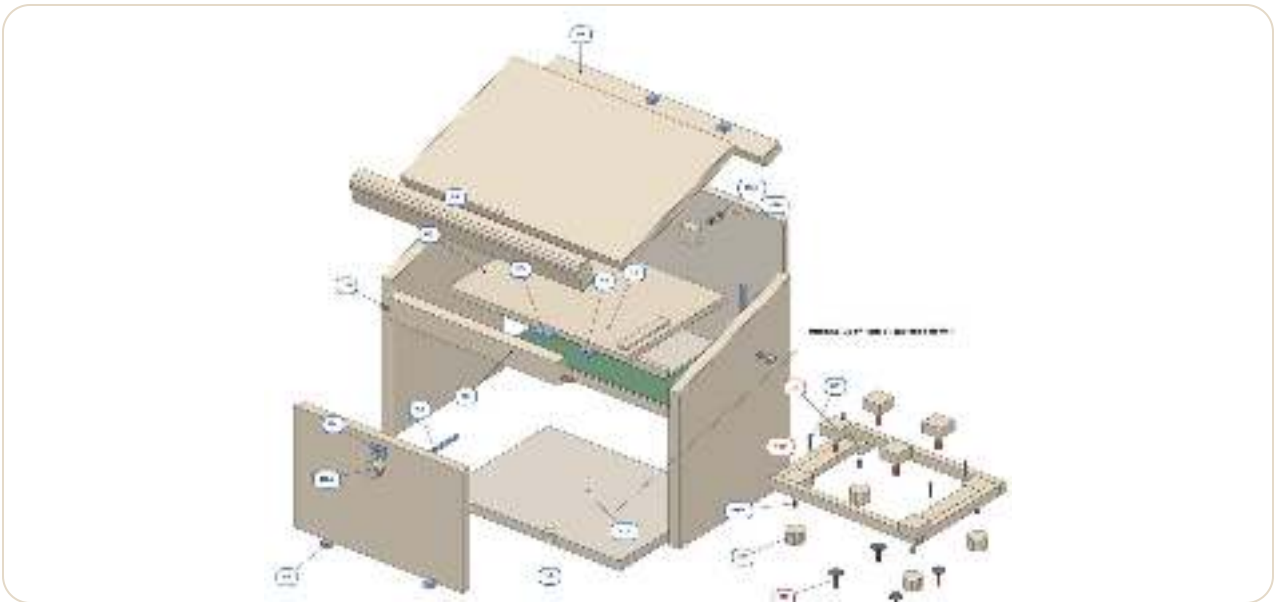


You'll need: the tools in the box (hex key and cam-lock driver) and a soft blanket or towel to work on. No glue, no drill.

1

What's in the box

- Shtender panels, flat-packed, with the lid, door and lock already fitted to their panels
- Dowels, cam locks and the tools you need
- Phone / keys tray (packed inside)
- Combination code + reset card. Keep it somewhere other than inside the shtender.
- If you ordered them: 4 adjustable feet + 1 spare
- If you ordered the Felt package: pre-cut felt for the floor, shelf and tray (peel and press in place), plus the lid pad
- Add-ons come in their own boxes, each with its bolts, washers and hex key



Every part and fitting, pulled apart, so you can see how it all goes together.

2

Attach the feet if ordered

1. Lay a blanket down and tip the shtender gently onto its back.
2. Screw one foot into each of the 4 corner inserts on the bottom, by hand, all the way in.
3. Stand it up. If it rocks, unscrew the short foot a turn at a time until it's steady (up to about $\frac{3}{8}$ ").
4. Snug the small lock-nut hidden in the top of each foot so it stays put.



Using the drawer base or floor stand? Skip this step. The feet go under the drawer base instead, and the floor stand has its own levelers.

3

Fit the phone tray

1. Dial your code and lower the drop-front door.
2. Hold the flat tray level (it has no front edge, either way round works).
3. Rest its edges in the two side grooves just under the top, inside the door opening, and slide it straight back until it stops.
4. Close the door. The tray sits behind the lock.



Shabbos: open the door, slide the tray out, put your phone and keys on it, slide it back and lock the door. Pull it straight out to clean.

4

Set your combination

The door has a 3-wheel combination lock. It ships set to **0-0-0**.

1. Dial the current code (0-0-0) and open the door.
2. On the back of the lock, press and hold the reset lever as shown on your reset card.
3. Roll the three wheels to your new code.
4. Release the lever. Test it twice with the door open before you close it.



To lock, close the door and spin the wheels. To open, dial your code and pull the brass knob. The door lowers softly and stops at a slight downward angle.

5

Switch to a flat top

1. Lift the front edge of the lid about 4".
2. Flip each wooden prop up from its front corner until it stands straight.
3. Lower the lid onto the props. It's now level.



Props swinging up



Level, resting on the props

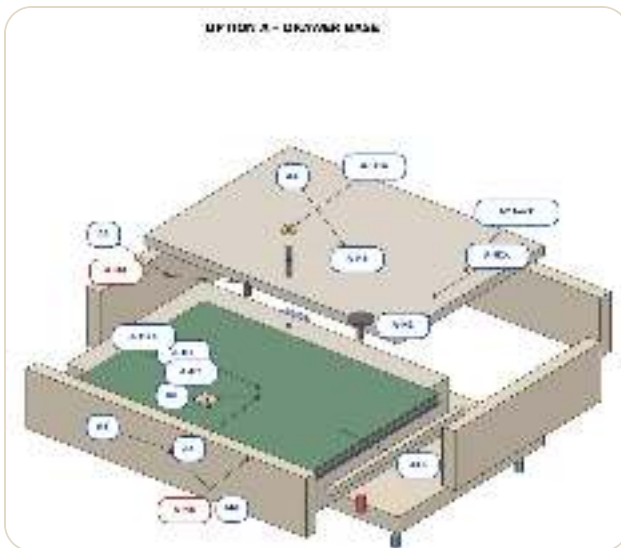
Back to sloped: lift the lid a little, fold the props down flat, lower the lid.

6

Security drawer base Option A

Also lifts the shtender 4½" for taller learners.

1. If feet are on the shtender, unscrew them. Screw them into the corners under the drawer base instead.
2. From underneath the shtender, push out the small round wooden plug in the floor. The drawer release works through this hole.
3. Pull the drawer out of the base. Set the shtender on top, lining up its 4 bolt holes with the 4 holes in the base top.
4. Reach in through the drawer opening and fit the 4 M8 bolts with their big washers **up** through the base top into the shtender. Tighten firmly with the hex key.
5. Slide the drawer back in until it clicks.



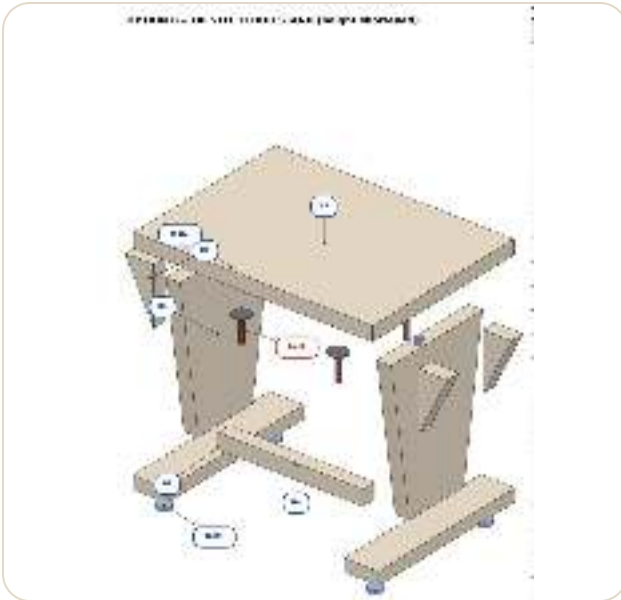
To open the drawer: open the shtender door and pull up the small brass ring in the floor. The drawer pops forward. It unlocks only from inside the shtender: lock the door and the drawer is locked too.

7

Floor stand Option B

Ships flat: 2 legs (already joined to their foot runners), 1 stretcher, 1 top plate, 4 corner brackets.

1. Stand the two leg sets up, runners on the floor, about 11" apart.
2. Fit the low stretcher between them with its dowels. Turn the cam locks a half turn with a screwdriver to pull it tight.
3. Lower the top plate onto the legs (dowels into holes) and turn its cam locks.
4. Screw the 2 corner brackets to the outside of each leg, under the plate.
5. Take the feet off the shtender if fitted. Set the shtender on the plate, holes lined up.
6. From the open front, reach up between the legs and fit the 4 M8 bolts with big washers up through the plate into the shtender. Tighten firmly.
7. Turn the levelers under the runners until it doesn't rock.



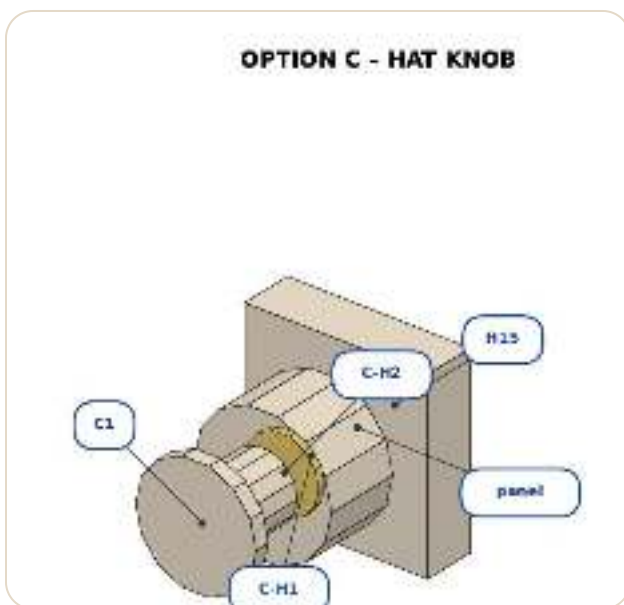
Ordered the drawer base too? Bolt the drawer base onto the stand's plate first (same 4 bolts, up through the plate), fit its drawer, then bolt the shtender onto the drawer base as in step 6.

Check the 4 bolts again after the first week. Don't sit or lean your full weight on the lid.

8

Hat knob Option C

1. Pick a spot: the back or either side. Each has a small round wooden plug.
2. Unscrew the plug by hand and keep it.
3. Screw the hat knob in, hand-tight. Don't use a tool.



9

Care

- Dust with a soft dry cloth. For marks, a barely damp cloth, then dry it.
- Keep it out of long direct sun and away from heaters.
- Unfinished: seal or oil it before first use. Test your stain underneath first.
- Lock sticking? Don't force it. Dial slowly and line up each wheel.



The Shtender

Drawings are not to scale. Final hardware may vary slightly from what's shown.